

EXPRESSION OF INTEREST FORM
MACARTHUR RAMS WOMENS FOOTBALL CLUB INC.
MANAGEMENT GROUP

The Macarthur Football Association Inc. (MFA) is accepting expressions of interest (EOI) for Management Group roles for the Macarthur Rams Womens Football Club Inc.

These are voluntary positions reviewed by the MFA every twelve (12) months.

The roles include:

1. The Chair

The Chair is responsible for:

- Overseeing a Management Group consisting of a Secretary, Financial Controller, and up to three (3) Director positions;
- Chairing all Meetings of the Macarthur Rams Women's Football Club Inc., including Management Group Meetings, Annual General Meetings and Special General Meetings; and
- The overall operations of the Macarthur Rams Women's Football Club Inc.

2. The Secretary

The Secretary is responsible for:

- Act as the Public Officer and Member Protection Officer for the club;
- Cause minutes to be taken at all meetings and circulated copies as required; and
- Shall prepare the Annual Report for the club.

3. The Financial Controller

The Financial Controller is responsible for:

- Cause functional banking of all monies;
- Be the master signatory of all bank accounts;
- Prepare all budgets and annual accounts; and
- Pay all accounts passed for payment by the Directors.

4. Director(s) (up to three (3) positions)

Directors are responsible for developing, monitoring, and implementing programs in conjunction with resolutions of the Board.

For further details regarding these positions or the Macarthur Rams Women's Football Club Inc. please contact the MFA via email: admin@macarthurfootball.com.au

To declare an interest in any of these roles, please complete the following form and return by email to: admin@macarthurfootball.com.au by **5pm Sunday, 15 May 2022**.

The MFA Board of Directors will review all EOI and aim to confirm appointments by the end of May 2022 to ensure the club can plan accordingly for the 2023 Football Season.

DETAILS OF INTERESTED PARTY:

Full name:		Date of Birth:	
Address:		Phone:	
Email:			

Expressing Interest for (Please select):	(1) Chair	(2) Secretary
	(3) Financial Controller	(4) Director

POSITIONS HELD:

Please summarise your (1) professional/work and (2) Football experiences below:

Professional / Work Experience:	<i>Eg: 2000 – 2010: Electrician</i>
Football Experience:	<i>Eg; 2016 – Current: Club President ABC United FC</i>

STATEMENT REGARDING YOUR INTEREST IN THIS POSIITON

What has motivated you to express your interest in this position?

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OTHER COMMENTS (if applicable)

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REFERENCE

Please provide details of at least one reference below:

Full name:		Phone:	
Email:		Relationship to interested party	

SIGNED BY INTERESTED PARTY:

The Interested Party declares that the information provided in this form is true and correct.

Signature of interested party: _____

Dated: _____